

**Zanesville City Schools  
Zanesville Community High School  
Current Contract Goals Review Checklist/On-Site Visit**

Note: Information will be gathered throughout the school year during Informal Site Visitations, during the Formal Fall & Spring Site Visitations, during official/monthly Governing Authority meetings on the ZCHS campus, during monthly Board of Director meetings, during monthly Zanesville City Schools Board of Education meetings, with Stakeholder Groups through Survey/Interview, collection of documents, Summative Evaluation and during the "High Stakes" Review/Evaluation.

Recommendations/Interventions/Improvement Plans - Any deficiency noted on the written "Current Contract Goals Review Checklist," that is used to document the items listed above in "Oversight and Evaluation," and will trigger a recommendation, an intervention, or an improvement plan based upon the severity of the item indicated as deficient. In addition to the written information listed on the "Current Contract Goals Review Checklist," items listed as deficient will be discussed during the site visit feedback meetings, during ZCHS Governing Authority (SCHOOL) meetings and associated feedback form; during Zanesville City Schools Board of Education (SPONSOR) meetings and associated feedback form; and, during Board of Directors (COMBINED) meetings and associated feedback form.

	<b>Spring 2024 Site Visit</b>	<b>2024 Summative Evaluation</b>
<b>Indicate One:</b>	<b>Fall 2024 Site Visit</b>	<b>Spring 2025 Site Visit</b>
		<b>2025 Summative Evaluation</b>
<b>Renewal Year:</b>	<b>High Stakes Review/Evaluation-Includes Historical Data (Next Renewal Year 2026 - 2027)</b>	
<b>Additional Feedback:</b>	<b>Sponsor Annual Report-Includes Historical Data</b>	

**School Items:**

Location and address of all instructors and, all students served by the school will be available to the sponsor and the Ohio Department of Education at all times.

General Notes: *As a conversion Dropout Prevent & Credit Recovery School, all employees of ZCHS are "Purchased Services" through the sponsor, ZCS as such, all instructor information is contained in the files of ZCS. In addition, ZCHS personnel information is also located on the ZCHS website. ZCHS student information is available and updated daily in the ODE EMIS reporting system and is available to the sponsor. This information is also available through the PowerSchool student management system.*

Positives: As school employees are technically employees of both organizations, the ZCHS staff has access to all of the benefits of the ZCS organization including professional development needs.

Areas of Concern: None

Status of Previous Recommendations: N/A

Corrective Action Plan/Interventions Needed: N/A

The Governing Authority shall purchase liability insurance or otherwise provide for the potential liability of the school.

General Notes: *ZCHS is bonded and maintains liability insurance through the comprehensive policy of ZCS. The comprehensive coverage of both organizations (ZCHS is located on grounds owned by ZCS and in the same building as the ZCS Administration offices) saves money on the coverage for ZCHS.*

Positives: This arrangement permits ZCHS to focus more resources on student needs.

Areas of Concern: None

Status of Previous Recommendations: N/A

Corrective Action Plan/Interventions Needed: N/A



The school shall provide learning opportunities to a minimum of **100** full-time students for a minimum of 920 hours per school year.

General Notes: *ZCHS maintains the same calendar as ZCS and exceeds the required 1040 hours of instruction provided to students via the Blended Learning Format.*

Positives: ZCHS operates toward the maximum number of students as indicated in the community school contract. A MOU was completed this year between the organizations to raise the maximum limit of students

Areas of Concern: None

Status of Previous Recommendations: N/A

Corrective Action Plan/Interventions Needed: N/A

The school shall be nonsectarian in its programs, admission policies, employment practices, and all other operations, and will not be operated by a sectarian school or religious institution.

General Notes: *ZCHS has been approved as a DOPR school for the 2023 - 2024 school year.*

Positives: ZCHS meets all requirements of this regulation. The Sponsor has not received any outside concerns regarding this item.

Areas of Concern: None

Status of Previous Recommendations: N/A

Action Plan/Interventions Needed: N/A

The school shall comply with all sections of the Ohio Revised Code listed in the contract.

General Notes: *There have been no complaints or violations of ORC prior to the Fall 2024 site visits or during the past 2023 -2024 (2nd year of current contract) or previous contract school years. ZCHS is physically connected to the ZCS Administrative Offices; communication and updates occur both formally and informally, on a daily basis.*

Positives: The Sponsor has not received any OCR complaints regarding this item.

Areas of Concern: None

Status of Previous Recommendations: N/A

Corrective Action Plan/Interventions Needed: N/A

In accordance with the ORC, no part of the earnings of the school shall inure to the benefit of, or be distributable to, the school directors, officers or other private persons, except that the school may provide reasonable compensation for services rendered and make payments and distributions in furtherance of the school purposes.

General Notes: *There are no Board members, Governing Authority members, Directors, or officers/private persons receiving benefit from ZCHS with the exception of reasonable compensation for oversight services.*

Positives: ZCHS has received a favorable audit during the current year with no concerns listed.

Areas of Concern: None

Status of Previous Recommendations: N/A

Corrective Action Plan/Interventions Needed: N/A

The school shall submit within four (4) months after the end of each school year a report of its activities and its progress in meeting the goals and standards of the divisions (A)(3) and (4) of the required contract section, and its financial status, to the sponsor and the parents of all enrolled students.

General Notes: *Data submitted to the sponsor to be included in their Sponsor Annual Report.*

Positives: ZCHS has always completed this requirement in a timely fashion.

Areas of Concern: None

Status of Previous Recommendations: N/A

Corrective Action Plan/Interventions Needed: N/A

Upon request of the sponsor, the school shall provide proof of liability insurance; BCI records checks for all staff, and valid teaching certification licensure of staff. Proof of teacher certification shall be satisfied by the school providing to the sponsor any temporary, interim or permanent teaching certificates/licenses issued by the DEW/ODE.

General Notes: ***ZCHS is a conversion Dropout Prevention & Credit Recovery community school; as such, all employees are "hired" by both ZCS and ZCHS and all paperwork, background checks, and certificate/license review is completed prior to hiring. In addition, the ZCS LPDC maintains the updated records and renewal recommendations for all employees.***

Positives: The Sponsor is involved in all aspects of the hiring and onboarding process.

Areas of Concern: None

Status of Previous Recommendations: N/A

Corrective Action Plan/Interventions Needed: N/A

The school shall recognize the authority of DEW/ODE to take over sponsorship of the school, in accordance with the provisions of the appropriate ORC sections.

General Notes: ***This item is verified in the sponsor/school contract and verbally discussed. ZCS and ZCHS administrators attend training provided by DEW/ODE and Auditor of the State pertaining to community schools/sponsors when available.***

Positives: There are no reported or known concerns at this time.

Areas of Concern: None

Status of Previous Recommendations: N/A

Corrective Action Plan/Interventions Needed: N/A

The school shall recognize the authority of the sponsor to assume the operation of the school under the conditions specified in the appropriate ORC sections.

General Notes: ***This item is verified in the Sponsor/School contract and verbally discussed. Representatives of ZCS and ZCHS regularly meet formally approximately three times per month.***

Positives: There are no reported or known concerns at this time. ZCHS is progressing in a manner that is consistent with being offered a renewal contract at the appropriate time.

Areas of Concern: None

Status of Previous Recommendations: N/A

Corrective Action Plan/Interventions Needed: N/A

The school shall also recognize the following:

The authority of public health and safety officials to inspect the facilities.

General Notes: ***ZCS Administrative offices and ZCHS are physically located in the same facility. Health and Safety officials inspect both parts of the facility at the same time.***

Positives: ZCHS has built positive relationships with public health and safety officials—at times, some of these officials “volunteer” at ZCHS.

Areas of Concern: None

Status of Previous Recommendations: N/A

Corrective Action Plan/Interventions Needed: N/A



The authority of DEW/ODE to suspend the operation of the school under appropriate ORC sections.

General Notes: *This item is listed in the contract between the school and sponsor and verbally discussed. This review is part of the ZCHS Governing Authority member and ZCHS administration training that takes place annually.*

Positives: ZCHS is progressing in a manner that would likely result in a community school renewal contract.

Areas of Concern: None

Status of Previous Recommendations: N/A

Corrective Action Plan/Interventions Needed: N/A

The school shall comply with section 3302.04 of the ORC-Three Year Continuous Improvement Plan.

General Notes: *ZCHS is working with a representative of SST 12, and the sponsor to review and implement goals in the CCIP.*

Positives: SST 12 representatives report that ZCHS is cooperative in this process and that there are no concerns.

Areas of Concern: None

Status of Previous Recommendations: N/A

Corrective Action Plan/Interventions Needed: N/A

Appropriate notices posted and provided to students, parents, employees, and the public.

General Notes: *Appropriate notices are hung on a bulletin board located in a "commons" area at ZCHS and this area is accessible by students, parents, employees, and the public. ZCHS also posts information to the public at large on a display sign located in front of the school.*

Positives: The notice board is updated on a regular basis.

Areas of Concern: None

Status of Previous Recommendations: N/A

Corrective Action Plan/Interventions Needed: N/A

#### **Educational Plan/Program Items:**

**Enrollment:** Maintain an enrollment between 100 - 200 students per year.

General Notes: *ZCHS has consistently met enrollment requirements. Current enrollment is 184 students.*

Positives: A MOU was completed between the Sponsor and ZCHS to raise the upper student limit this year. ZCHS will need to monitor student enrollment and add staff as needed.

Areas of Concern: None

Status of Previous Recommendations: N/A

Corrective Action Plan/Interventions Needed: N/A

**Attendance Rate:** Maintain an attendance rate of 75% or higher for all students as indicated by the Ohio Department of Education (ODEW) report card for Zanesville Community High School; and, maintain an attendance rate of 73% or higher for any identified subgroups as reported in the same document.

General Notes: **Based upon the last issued ODEW Report Card for ZCHS, the attendance rate was 93%. Current attendance rate is 86.76%.**

Positives: ZCHS communicates well with students and parents and works with them to keep their students on-track for graduation.

Areas of Concern: None

Status of Previous Recommendations: N/A

Corrective Action Plan/Interventions Needed: N/A

**Achievement Component Rating:** Meets or Exceeds Standards rating on this criterion as indicated by the DEW/ODE report card for Zanesville Community High School; and, obtain a percentage score at or above the "Comparison Group" as indicated by the DEW/ODE report card for Zanesville Community High School.

General Notes: **As reported on the last State of Ohio Report Card, ZCHS obtained an Achievement rating of 65.4% while the comparison school average was 38.8%.**

Positives: ZCHS has consistently displayed higher averages than comparison schools.

Areas of Concern: None

Status of Previous Recommendations: N/A

Corrective Action Plan/Interventions Needed: N/A

**Final School Rating:** Receive a Meets or Exceeds Standards rating on this criterion as indicated by the ODE report card for Zanesville Community High School; and, obtain 20% or less deficiency on the School rating, High School Test Passage rate, Gap Closing rating, Progress rating, and all Graduation ratings when compared to local regional Dropout Prevention & Credit Recovery High Schools per their ODEW report card as it pertains to Meets/Exceeds standards issued.

General Notes: **On the last issued State of Ohio Report Card, ZCHS exceeded standards in three main areas and met standards in one main area.**

Positives: ZCHS has a focus of striving for "Exceeds Standards" in all areas.

Areas of Concern: None

Status of Previous Recommendations: N/A

Corrective Action Plan/Interventions Needed: N/A

**Graduation Rate:** As it pertains to the DEW/ODE Dropout Prevention & Credit Recovery High School report card:

General Notes: **ZCHS achieved "Exceeds Standards in all areas on the Graduation component.**

Positives: ZCHS strives to assist all students in obtaining the credentials needed to achieve graduation.

Areas of Concern: None

Status of Previous Recommendations: N/A

Corrective Action Plan/Interventions Needed: N/A

**Gap Closing:** Meets or Exceeds Standards as indicated on the DEW/ODE Dropout Prevention & Credit Recovery High School report card for Zanesville Community High School; and, any identified subgroup to be within 10% of the overall score for this measure.

General Notes: **ZCHS received an "Exceeds Standards" rating on this component of the report card.**

Positives: The documentation indicates that ZCHS works with all identified subgroups to assist all individuals in progressing toward graduation.

Areas of Concern: None

Status of Previous Recommendations: N/A

Corrective Action Plan/Interventions Needed: N/A



**Progress Monitor:** Annually Progress Monitor (using Renaissance STAR data or similar instrument) all full-time, full-year students at least twice per year resulting in 70% or above of all students, and all identified subgroup populations as identified on the DEW/ODE report card for ZCHS, achieving 60% or above growth per year.

General Notes: **The ZCHS student population is somewhat transitional and meeting testing mandates can at times be challenging as students come and go—sometimes with a couple weeks.**

Positives: Given the above challenge, ZCHS does do a good job in tracking students and administering tests.

Areas of Concern: None

Status of Previous Recommendations: N/A

Corrective Action Plan/Interventions Needed: N/A

**Credits Earned:** Eighty percent (80%) or above of all full-time, full-year students, and all identified subgroup populations as identified on the DEW/ODE report card for ZCHS, will earn four (4) or more credits toward graduation per year.

General Notes: **ZCHS does a good job of tracking students' progress and moving students toward graduation as ZCHS achieves "Exceeds Standards" in all Graduation components.**

Positives: The majority of full-time, full-year students, in all sub groups earn four (4) or more credits.

Areas of Concern: None

Status of Previous Recommendations: N/A

Corrective Action Plan/Interventions Needed: N/A

**Student Discipline:** Eighty percent (80%) or above of all full-time, full-year students, and all identified subgroup populations as identified on the DEW/ODE report card for ZCHS, will log less than 5 days of lost instruction per student due to out-of-school suspension.

General Notes: **ZCHS does a very good job emphasizing positives with students and operating a PBIS program that provides incentives for students to do well.**

Positives: PBIS program that keeps students' attendance up and engaged in the learning process.

Areas of Concern: None

Status of Previous Recommendations: N/A

Corrective Action Plan/Interventions Needed: N/A

**Student Engagement (Community Service/Employment/Project Lab/College Exploration/Military Exploration/Extra or Co-Curricular Clubs & Activities):** Thirty percent (30%) or above of full-time, full-year students, and all identified subgroup populations as identified on the DEW/ODE report card for ZCHS, will log at least 10 hours of engagement in at least one of the areas listed above or 10 hours of engagement in a combination of areas listed above.

General Notes: **ZCHS provides students with a "Blended Learning" format of instruction and students take advantage of this flexibility to take advantage of the above. Currently, 40% of ZCHS students are employed.**

Positives: ZCHS helps students facilitate and navigate so as to be able to engage in the above activities.

Areas of Concern: None

Status of Previous Recommendations: N/A

Corrective Action Plan/Interventions Needed: N/A

**Vocational School Visit:** Sixty percent (60%) of all full-time, full-year 10<sup>th</sup> Grade students, including all identified subgroup populations as identified on the DEW/ODE report card for ZCHS, will visit the Mid-East Career Center on an organized field trip.

General Notes: **ZCHS has a positive relationship with Mid-East Career Center and promotes their programs with all students.**

Positives: ZCHS students who are not able to attend a vocational school visit are directly counseled by a ZCHS staff member or Mid-East staff member regarding available vocational programs and the application process.

Areas of Concern: Consider multiple ways to attend and/or learn of vocational programs – potential virtual site visit. Vocational acceptance rate is a concern as well as students returning from the vocational school after starting.

Status of Previous Recommendations: N/A

Corrective Action Plan/Interventions Needed: N/A

Course of Study that provides coursework that will meet DEW/ODE graduation requirements.

General Notes: **ZCHS has a full complement of academic and elective coursework through the Edmentum Courseware and Exact Path (targeted instruction in the areas of Math/ELA) that will meet the requirements for graduation per the DEW/Ohio Department of Education. Edmentum coursework is aligned with Ohio and National content standards and most courses are "Ohio" specific. ZCHS has BASE Education for SEL. In addition, ZCHS is partnering with Mid-East Career Center. ZCHS utilizes Rise Up, Retail and Customer Service, as an industry credential for students needing an alternative pathway for graduation or are interested in the retail/customer service industry.**

Positives: ZCHS provides students with the opportunity to engage in classes needed for graduation as well as elective courses based upon student choice.

Areas of Concern: None

Status of Previous Recommendations: N/A

Corrective Action Plan/Interventions Needed: N/A

Special Needs and Support to identified students.

General Notes: **ZCHS has several Intervention Specialists on staff to assist and support special needs and identified students.**

Positives: ZCHS maintains appropriate an “case load” for instructors insuring that identified students receive services.

Areas of Concern: None

Status of Previous Recommendations: N/A

Corrective Action Plan/Interventions Needed: N/A

Admission policy for students who reside in the district and adjacent districts.

General Notes: **ZCHS accepts students from the ZCS District zone and all five school districts that border the ZCS District area. In addition, ZCHS evaluates student applications provided by students who live outside of this area.**

Positives: Students outside of the regular attendance zone are enrolling in ZCHS due to its reputation of student support.

Areas of Concern: None

Status of Previous Recommendations: N/A

Corrective Action Plan/Interventions Needed: N/A

Achieving Racial and Ethnic Balance/Complaint Procedure

General Notes: **ZCHS student demographics reflects the demographics of Zanesville City Schools.**

Positives: Identified students attend at a slightly higher rate due to ZCHS’s reputation of student support.

Areas of Concern: None

Status of Previous Recommendations: N/A

Corrective Action Plan/Interventions Needed: N/A



Student Discipline/Student-Parent Handbook

General Notes: *ZCHS provides all students and parents with a "hard" copy of the ZCHS Student/Parent handbook; in addition, this handbook information can be found on the ZCHS website.*

Positives: The Sponsor has not received any concerns regarding the Student Discipline/Student-Parent Handbook.

Areas of Concern: None

Status of Previous Recommendations: N/A

Corrective Action Plan/Interventions Needed: N/A

## Financial Plan

The school maintains financial records of the school consistent with expectations of the auditor of state and ORC. The school complies with policies and procedures regarding internal financial controls and financial audits.

General Notes: *ZCHS financial documents are reviewed three times monthly: ZCHS Governing Authority meetings, ZCS Board of Education meetings, and ZCS Board of Director meetings.*

Positives: ZCHS has just received a positive school audit report from an external vendor.

Areas of Concern: None

Status of Previous Recommendations: N/A

Corrective Action Plan/Interventions Needed: N/A

The school allows the sponsor to monitor the school operations.

General Notes: *ZCHS and the ZCS administrative offices are physically located within the same facility- interaction between the organizations occur on a daily basis. In addition, formal interactions are scheduled on a regular basis and occur at both the ZCS offices and the space utilized by ZCHS.*

Positives: The Sponsor can at any time, including outside of the regular financial reviews, examine and monitor school operations in all capacities.

Areas of Concern: None

Status of Previous Recommendations: N/A

Corrective Action Plan/Interventions Needed: N/A

The school shall annually pay to the sponsor oversight and monitoring fee per ORC.

General Notes: *Requirement has been met annually since the inception of ZCHS.*

Positives: The Sponsor and ZCHS have a very good professional and collegial relationship.

Areas of Concern: None

Status of Previous Recommendations: N/A

Corrective Action Plan/Interventions Needed: N/A

Upon dissolution of the school, any assets remaining shall be conveyed to the sponsor per ORC.

General Notes: **This is noted in community school contract.**

Positives: The Sponsor and ZCHS have a very good professional and collegial relationship.

Areas of Concern: None

Status of Previous Recommendations: N/A

Corrective Action Plan/Interventions Needed: N/A



Five year forecast.

General Notes: **The five-year forecast illustrates a positive cash flow for ZCHS.**

Positives: ZCHS has demonstrated a long-term focus to making sure that the school is in a positive financial position.

Areas of Concern: None

Status of Previous Recommendations: N/A

Corrective Action Plan/Interventions Needed: N/A

Regular Review of the school Budget.

General Notes: **Monthly at ZCHS and ZCS Board Meetings the sponsor's Board of Directors meeting.**

Positives: Three monthly reviews throughout the year; Representatives from both organizations attend each other's Board meetings.

Areas of Concern: None

Status of Previous Recommendations: N/A

Corrective Action Plan/Interventions Needed: N/A

Enrollment projections.

General Notes: **Per the contract, the maximum enrollment is 200 students.**

Positives: The Sponsor and the School will continue to monitor student enrollment and make recommendations to increase the maximum number of students as needed.

Areas of Concern: ZCHS has historically done well with student/staff relationships. Increasing student capacity beyond the current limit, without additional staff, may have an impact on this feature at ZCHS.

Status of Previous Recommendations: N/A

Action Plan/Interventions Needed: N/A

## **Governance and Administrative Plan**

The school complies with the procedures by which members of the school Governing Authority shall be determined in the future including the Governance and Administrative Plan.

General Notes: **ZCHS operates through its Governing Authority. The Governing Authority/Administration receives technical assistance, support, and ongoing communication with the sponsor through the ZCS Board of Directors. The sponsor/school contract includes a Governance and Administrative Plan.**

Positives: The Sponsor has ongoing and positive communication with the ZCHS Governing Authority.

Areas of Concern: None

Status of Previous Recommendations: N/A

Corrective Action Plan/Interventions Needed: N/A

The school shall secure the services of a principal who shall be the COF of the school and a liaison between the school and sponsor.

General Notes: **The ZCHS principal/director runs the ZCHS Governing Authority meetings/agenda, provides reports to the ZCS Board of Education (sponsor) and works cooperatively with the ZCS Board of Directors.**

Positives: Principal/Director is appropriately licensed through DEW/ODE.

Areas of Concern: None

Status of Previous Recommendations: N/A

Corrective Action Plan/Interventions Needed: N/A

The school shall comply with the provisions regarding health care and other benefits to be provided to school employees.

General Notes: *ZCHS is a conversion Dropout Prevention and Credit Recovery school; as such, all employees are employed through ZCS and work under the requirements of DEW/ODE and the negotiated union contracts that include health care and other benefits*

Positives: ZCHS employees receive all the standard benefits of ZCS employees.

Areas of Concern: None

Status of Previous Recommendations: N/A

Corrective Action Plan/Interventions Needed: N/A

The school acknowledges that it will comply with the requirements and procedures in the event this contract is terminated and has received the Termination Process and Timeline document. This document was reviewed and revisions, if needed, were discussed and updated.

General Notes: *ZCHS acknowledges that it will comply with the requirements and procedures in the event that the contract is terminated. In addition, ZCHS has received and reviewed the Termination Process and Timeline document.*

Positives: Procedures are outlined in the community school contract and in the Termination Process and Timeline document supplied to ZCHS.

Areas of Concern: None

Status of Previous Recommendations: N/A

Corrective Action Plan/Interventions Needed: N/A

The school agrees that the employment of teachers and non-teaching personnel shall be in compliance with ORC procedures.

General Notes: *ZCHS is a conversion Dropout Recovery & Credit Recovery community school; as such, all teachers and non-teaching personnel are hired by ZCS and ZCHS to be in compliance with ORC procedures.*

Positives: All employees are appropriately licensed and background checked.

Areas of Concern: None

Status of Previous Recommendations: N/A

Corrective Action Plan/Interventions Needed: N/A

The school complies with the procedures for resolving disputes or difference of opinion between it and the sponsor as set forth in the Governance and Administrative Plan.

General Notes: **The Sponsor and ZCHS have a very professional and collegial relationship.**

Positives: **For the past nine (9) years, there has not been a reason to go beyond informal communications to address any issues or disputes.**

Areas of Concern: None

Status of Previous Recommendations: N/A

Corrective Action Plan/Interventions Needed: N/A



The school annually report to the sponsor the names, addresses and phone numbers of the school Governing Authority and officers; and, the meeting schedule of the school Governing Authority.

General Notes: **ZCHS supplies the Sponsor with this information annually.**

Positives: ZCHS has had the same Governing Authority for several years which provides the Sponsor the opportunity to know the Governing Authority members individually in addition to their formal positions.

Areas of Concern: None

Status of Previous Recommendations: N/A

Corrective Action Plan/Interventions Needed: N/A

The Governing Authority and school officials comply with ORC regulations regarding conflict of interest.

General Notes: ***Officers, Directors, Board members, and staff annually sign forms regarding policy and practice regarding conflict of interest.***

Positives: The Governing Authority and school officials annually comply with ORC regulations regarding conflict of interest.

Areas of Concern: None

Status of Previous Recommendations: N/A

Corrective Action Plan/Interventions Needed: N/A

Comply with Human Resource Management items as listed in the contract.

General Notes: ***ZCHS complies with all Human Resource Management items listed in the sponsor/school contract. ZCHS is a conversion Dropout Prevention & Credit Recovery community school; thus, employment is discussed and cooperatively administered between both organizations***

Positives: ZCHS and the Sponsor have a shared responsibility for ZCHS staff members.

Areas of Concern: None

Status of Previous Recommendations: N/A

Corrective Action Plan/Interventions Needed: N/A

### **Assessment and Accountability Plan**

The school assesses student academic and non-academic achievement/goals in conjunction with the parameters of the Assessment and Accountability Plan.

General Notes: ***ZCHS assesses student academic and non-academic achievement/goals as per the sponsor/school contract. This item is reviewed during site visits, summative evaluation, report card review, and at ZCS Board of Director meetings.***

Positives: ZCHS and the Sponsor have a very professional and collegial relationship whereby there is a free flow of information and cooperation.

Areas of Concern: None

Status of Previous Recommendations: N/A

Corrective Action Plan/Interventions Needed: N/A

The school provides a minimum of 15 hours of parent/teacher conference time, one open house, and one formal graduation ceremony each year.

General Notes: ***ZCHS operates on the same school calendar as ZCS and this minimum parent/teacher conference time is built into the calendar.***

Positives: In addition to these general parent/teacher conference times, ZCHS sets separate one-on-one conferences by request for parents.

Areas of Concern: None

Status of Previous Recommendations: N/A

Corrective Action Plan/Interventions Needed: N/A

Annual Report Card Review.

General Notes: ***ZCHS and ZCS annually review the DEW/ODE issued report card and utilize this opportunity to plan and implement new procedures and programming to address any challenges.***

Positives: This review also occurs from a historical perspective at the annual summative evaluation.

Areas of Concern: None

Status of Previous Recommendations: N/A

Corrective Action Plan/Interventions Needed: N/A

Fiscal Performance Indicators and Auditor Reports/Exit Audit Meetings.

General Notes: ***ZCS has a seat at the table for all ZCHS Audit meetings and receives a copy of the Audit Report.***

Positives: The most recent ZCHS audit did not reveal any discrepancies and provided ZCHS with a positive review.

Areas of Concern: None

Status of Previous Recommendations: N/A

Corrective Action Plan/Interventions Needed: N/A

The school submits an annual report of its activities and progress to the sponsor, parents, and legislative office of education oversight.

General Notes: ***ZCHS provides an annual report to the sponsor, parents, and legislative oversight office; as well as posts the annual report on the school's website***

Positives: ZCHS produced the annual report in a timely fashion.

Areas of Concern: None

Status of Previous Recommendations: N/A

Corrective Action Plan/Interventions Needed: N/A

Renewal Plan & High Stakes Review Procedures are discussed and information exchanged as to the process.

General Notes: ***Renewal Plan and High Stakes Review are provided as part of the new contract process in during the final year of the contract. Current contract term is 2022 – 2027.***

Positives: Annual summative evaluations also review the historical data of ZCHS.

Areas of Concern: None

Status of Previous Recommendations: N/A

Corrective Action Plan/Interventions Needed: N/A



The School understands the Academic & Non-Academic Performance measures goals that will need to be met during the "High Stakes Review/Evaluation" in order to qualify for a contract renewal recommendation to the sponsor, Zanesville City Schools.

General Notes: *The academic and non-academic performance measures are discussed on a regular basis including: site visits, summative evaluation, report card review, monthly meetings, and during any high stakes review years (last year of the contract). ZCHS is aware of the performance standards needed to maintain the sponsor/school contract and planning/implementation occurs regularly to keep ZCHS progressing toward these goals.*

Positives: This information is also reviewed annually during the summative evaluation.

Areas of Concern: None

Status of Previous Recommendations: N/A

Corrective Action Plan/Interventions Needed: N/A

**Other:**

The school complies with provisions set forth in the ADA and facilities/programs met ADA accessibility. General Notes: *ZCHS has complied with all provisions of ADA and ZCS has not received any complaints in relation to ZCHS failing to meet ADA compliance requirements.*

Positives: ZCHS proactively addresses ADA compliance requirements.

Areas of Concern: None

Status of Previous Recommendations: N/A

Corrective Action Plan/Interventions Needed: N/A

The school complies with all provisions of Sections 504 or RA 1973 and does not exclude qualified handicapped individuals.

General Notes: *ZCHS complies with all provisions of Sections 504/RA 1973 and does not exclude qualified handicapped individuals.*

Positives: ZCHS has several Intervention Specialists on staff and consults with the Sponsor to ensure compliance.

Areas of Concern: None

Status of Previous Recommendations: N/A

Corrective Action Plan/Interventions Needed: N/A

The school complies with all applicable laws/rules/regulations/ORC and rules of ADA.

General Notes: *ZCHS complies with all applicable laws/rules regulations/ORC and rules of ADA.*

Positives: The Sponsor has not received any reports and has not observed any violations during on-site visits.

Areas of Concern: None

Status of Previous Recommendations: N/A

Corrective Action Plan/Interventions Needed: N/A

The school does not discriminate.

General Notes: *ZCHS does not discriminate against any protected class of individuals in any capacity.*

Positives: The Sponsor has not received any reports and has not observed any violations during on-site visits.

Areas of Concern: None

Status of Previous Recommendations: N/A

Corrective Action Plan/Interventions Needed: N/A

The school may subcontract any of its duties or obligations.

General Notes: ***ZCHS is a conversion Dropout Prevention & Credit Recovery community school and subcontracts personnel services through ZCS.***

Positives: ZCHS and ZCS (Sponsor) maintain a professional and collegial relationship.

Areas of Concern: None

Status of Previous Recommendations: N/A

Corrective Action Plan/Interventions Needed: N/A

The Contract may be modified in writing agreed to by both parties.

General Notes: ***Currently operating under year 2 of Renewal Contract (2022-2027). The contract annually reviewed in June; however, either party may request modifications/changes at any time.***

Positives: Following the June through July review process, any updates/modifications/changes are officially approved at the August meeting for both Boards (Sponsor & School).

Areas of Concern: None

Status of Previous Recommendations: N/A

Corrective Action Plan/Interventions Needed: N/A

The external physical structure of the school is in good repair and well-maintained.

General Notes: ***ZCHS is located in the same building as the ZCS administrative offices.***

Positives: ZCHS has its own custodian and the building receives maintenance services via ZCS and outside vendors.

Areas of Concern: None

Status of Previous Recommendations: N/A

Corrective Action Plan/Interventions Needed: N/A

The internal physical structure of the school is in good repair and well maintained.

General Notes: ***ZCHS is located in the same building as the ZCS administrative offices.***

Positives: ZCHS provides students with an optimal learning space.

Areas of Concern: None

Status of Previous Recommendations: N/A

Corrective Action Plan/Interventions Needed: N/A

Students and staff have access to academic learning furniture and equipment that is in good repair and well maintained.

General Notes: ***All classrooms at ZCHS have access to student learning furniture and equipment that are in good repair.***

Positives: ZCHS updates/replaces furniture and equipment as needed.

Areas of Concern: None

Status of Previous Recommendations: N/A

Corrective Action Plan/Interventions Needed: N/A



Students and staff have access to technology that is in good repair and well maintained.

General Notes: *All classrooms at ZCHS contain technology that is in good repair and well maintained. ZCHS technology enables them to be a one-to-one program with Chromebooks for all students.*

Positives: ZCHS provides technology to students and staff. ZCHS consults with the Sponsor's Technology Director for guidance on updates.

Areas of Concern: None

Status of Previous Recommendations: N/A

Corrective Action Plan/Interventions Needed: N/A

Students and staff have access to current and relevant educational materials and supplies.

General Notes: **Students and staff have access to current and relevant educational materials and supplies. ZCHS regularly evaluates academic needs.**

Positives: ZCHS works with local organizations, local institutes of higher education, and the local career center to provide additional learning opportunities to students.

Areas of Concern: None

Status of Previous Recommendations: N/A

Corrective Action Plan/Interventions Needed: N/A

Students and staff have access to "commons areas" designed for socialization/recreation and participating in lunch/breakfast that clean and well maintained.

General Notes: *ZCHS has several common areas for students to socialize and participate in recreational activities during breakfast/lunch.*

Positives: ZCHS has also established and equipped a "workout" room for students.

Areas of Concern: None

Status of Previous Recommendations: N/A

Corrective Action Plan/Interventions Needed: N/A

### **Sponsor Items:**

Designate six sponsor administrative officers to represent the Sponsor and provide technical assistance and support to the school.

General Notes: *ZCS has a "Board of Directors" as indicated in the contract that represent the Sponsor and provides technical assistance to support the school.*

Positives: Representatives from the Sponsor attend the monthly ZCHS Governing Authority meetings.

Areas of Concern: None

Status of Previous Recommendations: N/A

Corrective Action Plan/Interventions Needed: N/A

The Sponsor serves as the fiscal agent of the School; and, the Sponsor's treasurer to serve as the School fiscal officer.

General Notes: *The ZCS treasurer is also the fiscal officer for ZCHS per ORC and Board/Governing Authority Approval will be done during the November ZCHS and ZCS Board Meetings. Treasurer Contract 8/1/2022- 7/31/2026.*

Positives: This provides the Sponsor's Board of Education with detailed financial information regarding the School.

Areas of Concern: None

Status of Previous Recommendations: N/A

Action Plan/Interventions Needed: N/A

The sponsor evaluates the performance of the school.

General Notes: ***Evidenced through ongoing Board of Director meetings; and both formal and informal site visits as well as end-of-year summative evaluation (October) and DEW/ODE report card review.***

Positives: The Sponsor and the School have a very professional and collegial relationship.

Areas of Concern: None

Status of Previous Recommendations: N/A

Corrective Action Plan/Interventions Needed: N/A

The sponsor ensures compliance of school in regard to ORC.

General Notes: ***ZCS works with ZCHS in an ongoing manner and utilizes a "check list" of compliance items in regard to ORC and other items.***

Positives: The Sponsor visits the School consistently as both the Sponsor's administrative offices and the School are located in the same building. The Sponsor has easy access to visit and observe the School in operation.

Areas of Concern: None

Status of Previous Recommendations: N/A

Corrective Action Plan/Interventions Needed: N/A

All laws during term of contract

Evaluate academic and fiscal performance

Annual report on the results of the evaluation to ODE and parents

Provide technical assistance in complying with laws

Takes steps to intervene to correct problems in the school per ORC

Plan of action should the school experience financial difficulties or closes

Enhancement grants to the school that fully fund costs of specialized education/related services per ORC.

General Notes: ***All funding mechanisms are in place; in addition, specialized grants are sought out in an ongoing manner.***

Positives: ZCHS applies for applicable Federal and State funding opportunities as well as local and specialized grants.

Areas of Concern: None

Status of Previous Recommendations: N/A

Corrective Action Plan/Interventions Needed: N/A

Comply with requirements and procedures regarding the disposition of employees.

General Notes: ***ZCHS is a conversion Dropout Prevention & Credit Recovery community school and all employees flow through ZCS; thus, all ORC and contractual requirements are enforced.***

Positives: The disposition of employees would be followed by the terms of the negotiated agreement and community school contract.

Areas of Concern: None

Status of Previous Recommendations: N/A

Corrective Action Plan/Interventions Needed: N/A



Comply with procedures for resolving disputes or differences of opinion between it and the school.

General Notes: *ZCS and ZCHS are located in the same physical building and have both formal and informal interactions. Any differences have been handled at the informal stage and the formal process for resolving disputes has not had to be utilized.*

Positives: The Sponsor and the School have a very professional and collegial relationship.

Areas of Concern: None

Status of Previous Recommendations: N/A

Corrective Action Plan/Interventions Needed: N/A

Review items with school that can increase school autonomy and flexibility within the law.

General Notes: *ZCHS and ZCS meet formally three times per month: ZCHS Governing Authority meetings, ZCS Board of Education meetings, and ZCS Board of Director meetings (technical assistance). Topics regarding school autonomy and flexibility within the law are included in these three formal meetings as well as the informal interactions/communications that occur on a daily basis.*

Positives: The Sponsor supports the School in school autonomy and flexibility within the law, as well as providing technical assistance to reach those goals.

Areas of Concern: None

Status of Previous Recommendations: N/A

Corrective Action Plan/Interventions Needed: N/A

**Additional Artifacts Collected During Site Visit and Board of Director Meetings (Ongoing):**

- ZCHS Current Enrollment & Attendance Data
- ZCHS Current Discipline Data
- ZCHS Teacher & Staff Survey/Interview Forms
- ZCHS Governing Authority Survey/Interview Forms
- ZCHS Administration Survey/Interview Forms
- ZCHS Student & Parent Survey/Interview Forms
- ZCHS Current Fiscal Documents
- ZCHS Current Edmentum Academic Summary of Students
- ZCHS Current Edmentum Course of Study
- ZCHS Current Graduation List of Students
- ZCHS Conflict of Interest Statements
- ZCHS Classroom Observations

**Current Status (Indicate One in each area):**

Organization & Operations:	Not Compliant	Partial Compliant	Compliant
Academic Performance:	Not Compliant	Partial Compliant	Compliant
Legal Compliance:	Not Compliant	Partial Compliant	Compliant
Fiscal Performance:	Not Compliant	Partial Compliant	Compliant

Notes: ZCHS is performing well in all areas and as of this on-site review and related evaluation, ZCHS would be offered a Renewal community school contract at the conclusion of the current contract period.

**Sponsor Contract Status (Indicate One):**

Continuing/Renewal

Probationary

Termination/Non-Renewal

**Checklist Review (Ongoing/Sign-off when all items reviewed during post conference feedback):**

Sponsor Representative:  Date: 4-10-2024

School Representative:  Date: 4/10/24

*Note: Results of this review are posted on the sponsor's and the school's website.*